CITY COUNCIL AGENDA REPORT

March 17, 2026
Public Works - Engineering Division

**TITLE: AUTHORIZE THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH BUREAU VERITAS TECHNICAL ASSESSMENTS LLC FOR THE ADA SELF-EVALUATION AND TRANSITION PLAN PROJECT, CIP NO. 16437, IN THE AMOUNT NOT-TO-EXCEED $435,276**

## SUMMARY

Federal law requires the City to ensure that its programs, services, facilities, and public rights-of-way are accessible to individuals with disabilities pursuant to Section 504 of the Rehabilitation Act and Title II of the Americans with Disabilities Act (ADA). Pleasanton's last comprehensive ADA Self-Evaluation and Transition Plan was completed in 2002, with a sidewalk and ramp assessment completed in 2009. An updated, citywide assessment is needed to support continued compliance and to guide prioritization of accessibility improvements.

The proposed ADA Self-Evaluation and Transition Plan will evaluate City programs, policies, facilities, and public infrastructure and establish a framework for identifying and addressing accessibility barriers. The resulting plan will support long-term capital planning and integration with the City's Asset Management Program.

Following a qualifications-based Request for Proposals process, staff recommends awarding a Professional Services Agreement to Bureau Veritas Technical Assessments LLC in a not-to-exceed amount of $435,276.

## RECOMMENDATION

1. Award a professional services agreement to Bureau Veritas Technical Assessments LLC in a not-to-exceed amount of $435,276 for the ADA Self-Evaluation and Transition Plan Project, CIP No. 16437.
2. Authorize the City Manager to execute the Professional Services Agreement.

## BACKGROUND

Public rights-of-way and City facilities are required to be accessible to persons with disabilities pursuant to Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794) and Title II of the Americans with Disabilities Act of 1990 (ADA) (42 U.S.C. §§ 12131–12164). The City's last full update of the ADA Self-Evaluation and Transition Plan was completed in 2002, and the Sidewalk and Ramp Assessment Survey and Report was prepared in 2009. An updated, citywide self-evaluation is needed to support ongoing compliance and to guide prioritization of accessibility improvements.

## DISCUSSION

An ADA Self-Evaluation and Transition Plan (ASETP) is required for public entities with 50 or more employees to evaluate current services, policies, and facilities and to identify and schedule the actions needed to achieve program accessibility. The ASETP serves as a practical guide for identifying and correcting physical and policy barriers that could prevent individuals with disabilities from accessing City programs, services, and facilities, and for demonstrating continued compliance with applicable federal requirements.

The ASETP will document barriers, establish priorities, and provide an implementation approach—including planning-level cost estimates and phasing considerations—to guide removal of identified barriers for community members with disabilities. The review will evaluate accessibility associated with City programs, policies, and services; City facilities; parks; parking lots; and the public right-of-way (including streets, intersections, sidewalks, and access ramps). The effort is anticipated to include evaluation of approximately 69 buildings (including public spaces, restrooms, and paths of travel), 360 miles of sidewalks, 1,850 curb ramps, 266 bus stops, and 125 signalized intersections. Work elements include field surveys and site assessments, as well as public outreach to solicit community input.

The work is anticipated to take approximately one year and will be documented in three deliverables: the ADA Self-Evaluation and Transition Plan, the Public Right-of-Way Asset Survey Report, and the Facilities Survey Report. The resulting data will support the City's Facility Master Plan, and updated condition information will be incorporated into the City's Asset Management Program to inform future capital planning and implementation efforts.

## REQUEST FOR PROPOSALS

City staff issued a qualifications-based Request for Proposals (RFP) and received two proposals on December 23, 2025. Both firms were well-qualified and demonstrated extensive experience in this specialized practice area. Given the limited number of firms that specialize in comprehensive ADA Self-Evaluation and Transition Plan updates and large-scale public right-of-way accessibility field assessments, the level of response was consistent with expectations. A third prospective proposer was invited but ultimately declined to submit due to staffing limitations.

Based on evaluations of the written proposals, interviews, and reference checks, staff recommends awarding a Professional Services Agreement to Bureau Veritas Technical Assessments LLC in an amount not to exceed $435,276.

## EQUITY AND SUSTAINABILITY

An ADA Self-Evaluation and Transition Plan advances the City of Pleasanton's equity and sustainability goals by systematically identifying and prioritizing removal of barriers that limit access to City facilities, programs, and the public right-of-way—improving mobility and safety for residents and visitors with disabilities, seniors, and others who rely on accessible walking, rolling, and transit connections. By integrating ADA upgrades into the Capital Improvement Program and routine maintenance (e.g., curb ramps, sidewalks, crossings, and signals), the City can deliver improvements more efficiently, reduce rework and long-term costs, and ensure that Complete Streets, climate, and resilience projects maintain continuous accessible routes. Overall, the Transition Plan provides a transparent, measurable framework for equitable investment and durable infrastructure that supports inclusive access and reduced reliance on

vehicle trips.

## OUTREACH

No public outreach was conducted for this contract award; outreach will occur during plan development.

## STRATEGIC PLAN ALIGNMENT

Approval of this action advances the ONE Pleasanton Strategic Plan goal of *Investing in Our Environment*, Strategy 5 – Develop the Accessibility for Disabled Americans (ADA) Transition Plan to enhance access to community facilities and amenities. The ADA Self Evaluation and Transition Plan project, CIP No. 16437, is a direct implementing action that supports City compliance and provides a structured, Citywide approach to identifying and correcting accessibility barriers.

## FISCAL IMPACT

This project is funded through the ADA Self-Evaluation and Transition Plan (ASETP) Project (CIP No. 16437) in Fund 201 (Miscellaneous CIP – General Fund). The total programmed amount in the adopted Capital Improvement Program is $1,000,000. The proposed Professional Services Agreement totals $435,276, including a 10 percent optional services allowance to address necessary but currently unidentified scope items. Overall implementation costs are lower than anticipated due to reduced consultant effort, as the consultant can leverage data collected through the City's Asset Management Program and advances in data-collection technology, thereby reducing anticipated field time. Upon completion of the project, any unspent funds will be returned to Fund 201 and remain available for future eligible projects.

| Prepared by: | Submitted by: | Approved by: |
|---|---|---|
| Adam Nelkie, Assistant Dir. of Public Works - Engineering | Siew-Chin Yeong, Director of Public Works | Gerry Beaudin, City Manager |

Attachments:

1. Professional Services Agreement with Bureau Veritas Technical Assessments LLC
2. Financial Expenditure Summary

# PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is entered into this **17th day of March 2026**, between the **CITY OF PLEASANTON**, a municipal corporation ("City"), and **Bureau Veritas Technical Assessments LLC**, whose address is 6021 University Boulevard, Suite 200, Ellicott City, MD 21043 and telephone number is (800) 733-0660, ext. 7292704, ("Consultant").

## RECITALS

A. Consultant is qualified to and experienced in providing asset management services and software for the purposes specified in this Agreement.

B. City finds it necessary and advisable to use the services of the Consultant for the purposes provided in this Agreement.

**NOW THEREFORE**, in consideration of the mutual covenants and conditions in this Agreement, City and Consultant agree as follows:

1. **Consultant's Services**. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in Exhibit A. Consultant shall provide said services at that time, place and in the manner specified in Exhibit A.

2. **City Assistance, Facilities, Equipment and Clerical Support**. Except as set forth in Exhibit A, Consultant shall, at its sole cost and expense, furnish all facilities and equipment that may be required for furnishing services pursuant to this Agreement. City shall furnish to Consultant only the facilities and equipment listed in Exhibit A according to the terms and conditions set forth in Exhibit A.

3. **Term**. This contract shall commence on the date written above and shall expire on **March 31, 2027**.

4. **Compensation**. City shall pay Consultant for services rendered pursuant to this Agreement as described more particularly in Exhibit A. The payments shall be made on a monthly time and material basis upon receipt and approval of Consultant's invoice. Total compensation for services and reimbursement for costs shall not exceed the Total Professional Fees described in Exhibit A unless the parties agree pursuant to Section 7 below.

a. Invoices submitted to City must contain a brief description of work performed, time used and City reference number. Payment shall be made within thirty (30) days of receipt of Consultant's invoice and approved by City.

b. Upon completion of work and acceptance by City, Consultant shall have sixty (60) days in which to submit final invoicing for payment. An extension may be granted by City upon

receiving a written request thirty (30) days in advance of said time limitation. The City shall have no obligation or liability to pay any invoice for work performed which the Consultant fails or neglects to submit within sixty (60) days, or any extension thereof granted by the City, after the work is accepted by the City.

5. **Sufficiency of Consultant's Work**.

a. All work product and all other documents prepared by Consultant shall be adequate and sufficient to meet the purposes for which they are prepared.

b. Data, calculations, opinions, reports, investigations, and other similar information provided by the City relating to site, local, or other conditions is not warranted or guaranteed, either expressly or implied, but the City.

c. Consultant's responsibilities under this section shall not be delegated. Consultant shall be responsible to the City for acts, errors, or omissions of Consultant's subconsultants.

6. **Ownership of Work**. All work product and all other documents completed or partially completed by Consultant in the performance of this Agreement shall become the property of the City. All materials shall be delivered to the City upon completion or termination of the work under this Agreement. If any materials are lost, damaged or destroyed before final delivery to the City, the Consultant shall replace them at its own expense. Any and all copyrightable subject matter in all materials is hereby assigned to the City and the Consultant agrees to execute any additional documents that may be necessary to evidence such assignment. Consultant shall keep materials confidential. Materials shall not be used for purposes other than performance of services under this Agreement and shall not be disclosed to anyone not connected with these services, unless the City provides prior written consent.

7. **Changes**. City may request changes in the scope of services to be provided by Consultant. Any changes and related fees shall be mutually agreed upon between the parties and subject to a written amendment to this Agreement.

8. **Consultant's Status**. In performing the obligations set forth in this Agreement, Consultant shall have the status of an independent contractor and Consultant shall not be considered to be an employee of the City for any purpose. All persons working for or under the direction of Consultant are its agents and employees and are not agents or employees of City.

9. **Termination for Convenience of City**. The City may terminate this Agreement at any time by mailing a notice in writing to Consultant. The Agreement shall then be deemed terminated, and no further work shall be performed by Consultant. If the Agreement is so terminated, the Consultant shall be paid for that percentage of the work actually completed at the time the notice of termination is received.

10. **Non-Assignability**. The Consultant shall not assign, sublet, or transfer this Agreement or any interest or obligation in the Agreement without the prior written consent of the City, and then only upon such terms and conditions as City may set forth in writing. Consultant shall be solely responsible for reimbursing subconsultants.

11. **Indemnity and Hold Harmless**. Consultant shall defend, indemnify, and hold harmless, the

City and its officers, agents and employees from and against all claims, losses, damage, injury, and liability for damages arising from, or alleged to have arisen from, errors, omissions, negligent or wrongful acts of the Consultant in the performance of its services under this Agreement, regardless of whether the City has reviewed or approved the work or services which has given rise to the claim, loss, damage, injury or liability for damages. This indemnification shall extend for a reasonable period of time after completion of the project as well as during the period of actual performance of services under this Agreement. The City's acceptance of the insurance certificates required under this Agreement does not relieve the Consultant from its obligation under this paragraph.

12. **Insurance**. During the term of this Agreement, Consultant shall maintain in full force and effect, at its own cost and expense, insurance coverages with insurers with an A.M. Best's rating of no less than A:VII. Contractor shall have the obligation to furnish City, as additional insured, the minimum coverages identified below, or such greater or broader coverage for City, if available in the Contractor's policies:

a. General Liability and Bodily Injury Insurance. Commercial general liability insurance with limits of at least $2,000,000 combined limit for bodily injury and property damage that provides that the City, its officers, employees and agents are named as additional insureds under the policy as evidenced by an additional insured endorsement satisfactory to the City Attorney. The policy shall state in writing either on the Certificate of Insurance or attached rider that this insurance will operate as primary insurance for work performed by Consultant and its subconsultants, and that no other insurance effected by City or other named insured will be called on to cover a loss.

b. Automobile Liability Insurance. Automobile liability insurance with limits not less than $2,000,000 per person/per occurrence.

c. Workers' Compensation Insurance. Workers' Compensation Insurance for all of Consultant's employees, in strict compliance with State laws, including a waiver of subrogation and Employer's Liability Insurance with limits of at least $1,000,000.

d. Professional Liability Insurance. Professional liability insurance in the amount of $2,000,000.

e. Certificate of Insurance. Consultant shall file a certificate of insurance with the City prior to the City's execution of this Agreement, and prior to engaging in any operation or activity set forth in this Agreement. The Certificate of Insurance shall provide in writing that the insurance afforded by this Certificate shall not be suspended, voided, canceled, reduced in coverage or in limits without providing notice to the City in accordance with California Insurance Code section 677.2 which requires the notice of cancellation to: 1) include the effective date of the cancellation; 2) include the reasons for the cancellation; and 3) be given at least 30 days prior to the effective date of the cancellation, except that in the case of cancellation for nonpayment of premiums or for fraud, the notice shall be given no less than 10 days prior to the effective date of the cancellation. Notice shall be sent by certified mail, return receipt requested. In addition, the insured shall provide thirty (30) days prior written notice to the City of any cancellation, suspension, reduction of coverage or in limits, or voiding of the insurance coverage required by this agreement. The City reserves the right to require complete certified

copies of policies.

f. Waiver of Subrogation. The insurer agrees to waive all rights of subrogation against the City, its officers, employees and agents.

g. Defense Costs. Coverage shall be provided on a "pay on behalf of" basis, with defense costs payable in addition to policy limits. There shall be no cross liability exclusions. These provisions do not apply to Professional Liability.

h. Subconsultants. Consultant shall include all subconsultants as insured under its policies or shall furnish separate certificates and endorsements for each subconsultant. All coverages for subconsultant shall be subject to all of the requirements stated in this Agreement, including but not limited naming additional insureds.

13. **Notices**. All notices herein required shall be in writing and shall be sent by certified or registered mail, postage prepaid, addressed as follows:

| | |
|---|---|
| To Consultant: Erik Piller | To City: City Manager |
| Bureau Veritas Technical Assessments LLC | City of Pleasanton |
| 6021 University Boulevard, Suite 200 | P.O. Box 520 |
| Ellicott City, MD 21043 | Pleasanton, CA 94566 |

14. **Conformance to Applicable Laws**. Consultant shall comply with all applicable Federal, State, and Municipal laws, rules, and ordinances. Consultant shall not discriminate in the employment of persons or in the provision of services under this Agreement on the basis of any legally protected classification, including race, color, national origin, ancestry, sex or religion of such person.

15. **Licenses, Certifications and Permits**. Prior to the City's execution of this Agreement and prior to the Consultant's engaging in any operation or activity set forth in this Agreement, Consultant shall obtain a City of Pleasanton business license, which must be kept in effect during the term of this Agreement. Consultant covenants that it has obtained all certificates, licenses, permits and the like required to perform the services under this Agreement.

16. **Records and Audits**. Consultant shall maintain all records regarding this Agreement and the services performed for a period of three years from the date that final payment is made. At any time during normal business hours, the records shall be made available to the City to inspect and audit.

17. **Confidentiality**. Consultant shall exercise reasonable precautions to prevent the unauthorized disclosure and use of City reports, information or conclusions.

18. **Conflicts of Interest**. Consultant covenants that other than this Agreement, Consultant has no financial interest with any official, employee or other representative of the City. Consultant and its principals do not have any financial interest in real property, sources of income or investment that would be affected in any manner of degree by the performance of Consultant's services under this Agreement. If such an interest arises, Consultant will immediately notify the City.

19. **Waiver**. In the event either City or Consultant at any time waive any breach of this Agreement by the other, such waiver shall not constitute a waiver of any other or succeeding breach of this Agreement, whether of the same or of any other covenant, condition or obligation.

20. **Governing Law**. California law shall govern any legal action pursuant to this Agreement with venue in the applicable court or forum for Alameda County.

21. **No Personal Liability**. No official or employee of City shall be personally liable to Consultant in the event of any default or breach by the City or for any amount due Consultant.

22. **Exhibits**. All exhibits referred to herein are attached hereto and are by this reference incorporated herein.

23. **Counterparts and Electronic Signatures**. This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement. Counterparts may be delivered via facsimile, electronic mail (including pdf or any electronic signature complying with U.S. federal E-Sign Act of 2000 (15 U.S. Code §7001 et seq.), California Uniform Electronic Transactions Act (Cal. Civil Code §1633.1 et seq.), or other applicable law) or other transmission method, and any counterpart so delivered shall be deemed to have been duly and validly delivered and be valid and effective for all purposes.

24. **Scope of Agreement**. This writing constitutes the entire Agreement between the parties. Any modification to the Agreement shall be in writing and signed by both parties.

**THIS AGREEMENT** executed the date and year first above written.

| **CITY OF PLEASANTON** | **CONSULTANT** |
|---|---|
| _____ | By: _____ |
| Gerry Beaudin, City Manager | Erik Piller,<br>Executive Vice President |
| ATTEST: | |
| _____ | _____ |
| Jocelyn Kwong, City Clerk | |
| Approved as to form: | |
| _____ | |
| Daniel G. Sodergren, City Attorney | |

*[If Consultant is a corporation, signatures must comply with California Corporations Code §313]*
Rev. 11/23

# SCOPE OF WORK

## General Statement of Understanding

Bureau Veritas Technical Assessments LLC (BV) understands that it will provide consulting services to ensure the City of Pleasanton (City) complies with all aspects of the Americans with Disabilities Act (ADA), the Federal ADA Accessibility Guidelines (ADAAG), American Barriers Act (ABA), State Building Code, and local accessibility regulations with regards to its programs, services, public buildings, facilities, and paths of travel. The work will ultimately culminate in the production of an ADA Transition Plan, which will include a schedule of improvements necessary to meet the ADA, the State, and local accessibility requirements, associated order of magnitude cost estimates for barrier removal, a prioritized list of improvements, and a timeline for completion of needed improvements or modifications.

## EXPERIENCE WITH STANDARDS AND GUIDELINES

BV has extensive experience and expertise with ADA Accessibility Standards, Public Rights-of-Way Accessibility Guidelines, and State Building Codes, which are relevant to this project. Our assessors and management staff have project experience in multiple states and locales nationwide, and apply the 2010 ADA Standards for Accessible Design, the current ADA accessibility guidelines (ADAAG), and other state and local building codes as required by laws, statutes and ordinances. When prioritizing barrier removal, we will follow the order of preference advised by the Department of Justice in Title II requirements, or as modified through agreement with the City and by public survey results. BV is experienced with the application of the program access test defined in Title II 35.150(b), and understands that not all individual barriers must be removed, but the overall program must be made accessible.

## Proposed Project Approach

The scope of the work, as defined by the City, includes:

- ADA Self Evaluation
  - Physical Assessment of Facilities and Sites
  - Accessibility Transition Plan
- Program Access and Policy Review
- Public Outreach Meetings (6)
- Public Rights-of-Way (PROW) Evaluation: public sidewalks and curb ramps

The City has requested services for:

- Sixty-nine (69) Structural Assets (41 Sites)
- Public Rights of Way (PROW)
  - 360 miles of sidewalks

BV will complete the following:

- Conduct comprehensive accessibility assessment and inventory of facilities identified on the Buildings/Site list.
- Ensure compliance with applicable standards, regulations, and codes for accessibility
- Perform site visits to observe, document, and photograph specific conditions and modifications of facilities and components subject to federal, state, and local access requirements.
- Assessment of the content and location of the City's programs, services, policies, training and communication practices.
- Create public outreach to ensure public input into the transition planning process, including public meetings and public survey.
- Create criteria to prioritize facilities and/or categories of work to support a phased approach to implementation of the ADA Transition Plan.
- Establish order of magnitude (pre-planning level) estimated costs for each barrier removal necessary to make facilities accessible.
- Prepare interim and final presentations of findings and recommendations to the City.
- Deliver draft and final reports per protocol established by the City.
- Maintain the electronic database the City can use to track barrier removals as each is completed, which serves as a living Transition Plan.

## APPROACH

BV will conduct a kick-off meeting with the City to define communication channels, define the scope of work, and to review the facility and program lists. Discussions will include recent and proposed capital improvements and available programs at each of the facilities. BV will note public use patterns and prioritization of the facilities and programs.

Prior to the kick-off meeting, BV will provide a pre-assessment questionnaire for each site and other documentation. Documents requested, if readily available, are:

- Prior accessibility transition plans or self-evaluations
- Site plans / floor plans
- Identification of any/all historic structures
- Description of each facility's purpose
- As-built drawings (with dates of construction)
- Current reasonable accommodation policy
- Intersection / street / curb plans / previous sidewalk survey

The initial discussions with City staff will include the following elements:

- Roles and lines of communication between and within both the City and BV.
- Protocols for interaction between all parties throughout the project: Contact information should include the office and cell numbers for a minimum of 2+ contacts with the appropriate City staff and BV.
- Field assessment logistics: Normally, BV does not require escorts to perform the field assessments, except where escorts may be required within restricted areas. Outline areas of City's highest priority for any assessment to be completed during any training phases, likely complexity of assessment data processing, efficient workflow each day of the assessment, and City requests.
- Protocol for handling paths not clearly designated on the map, not collected due to construction, or otherwise deemed inaccessible. (PROW Survey)
- Strategies for connectivity between isolated urbanized areas. (PROW Survey)

Field schedules and facility management interviews will be conducted once the schedule is approved by the City. Once the field schedule is approved, BV will deploy trained accessibility assessors with backgrounds in Landscape Architecture, Architecture, Engineering, and Building Systems for facility assessments. All field resources assigned have been professionally trained in accessibility assessments and have performed numerous assessments.

## Program Access and Policy Review

BV is experienced with the program access test defined in Title II 35.150(b), and realizes that not all amenities are required to be accessible. BV's goal is to assist the City in providing the most economically viable improvements for its users. Through consultation with staff, stakeholder surveys and our field observations, BV will provide barrier removal recommendations to improve the amenities necessary to comply with the applicable standards to provide program access.

An assessment of the City's programs will be performed. The United States Department of Justice defines "programs" as the "programs, services and facilities" of a Title II entity. The current status of the City's programs as defined by the DOJ will be evaluated through discussions with City staff and a review of documentation. The goal mandated by Title II of the ADA is to ensure that individuals with disabilities are not excluded from services, programs, and activities because buildings are inaccessible or other assistance is not available. Steps needed to make programs accessible to disabled individuals will be detailed, such as, providing sign language interpreters to enable an individual with a disability to obtain the service, or providing benefits at an alternative accessible location in order to ensure that individuals with disabilities receive the benefits or services.

BV will meet with the designated representatives of the City to gather information from the various departments regarding the access opportunities or problems which have arisen in the past. BV will evaluate the issues and experiences with respect to the provision of services to people with disabilities.

A program survey will address issues with respect to the delivery of accessible programs and services. A policy and program review provides a greater scope of information about structural changes required for barrier removal.

The list of public programs and methods of communication with the public has not been provided to BV as part of the City's request for a proposal. As such, BV has limited the review of said programs and communications to eighty (80) man hours. BV will work with the City to prioritize the review to those programs with the highest impact to the community.

It is possible that the program assessment will determine that providing full access to a given program, service or activity is simply not possible. In such a case, BV will work with the City to determine if providing full access to the program would be an "undue financial and administrative burden." Determinations regarding a finding of an "undue financial and administrative burden" require specific documentation as set forth in the Title II regulations.

## Public Outreach

Community engagement is an essential part of creating a successful Transition Plan and Policy Procedure Guideline. BV with work with the City to seek input from Staff, the general public, and the accessible community. This input is critical for understanding how facilities are actually being used and how to increase usability. Early engagement increases community awareness, engagement after the draft Transition Plan increases buy-in from the community, especially those advocating for accessibility.

The community engagement results and the City's ADA Compliance Team's advice will be incorporated into the Transition Plan. The Transition Plan can establish phases of barrier removal, without a calendar timeframe. To the extent that a facility, program, service, or activity is not going to be fully accessible to and usable by people with disabilities in the immediate future, we will work with the ADA Compliance Team to determine the best interim procedure or policy in order to enhance accessibility to the maximum extent possible.

BV has experience with public outreach, including public input to the transition plan. Public outreach must be conducted prior to development of the Transition Plan, in order to determine user priorities and program opinion. BV will arrange for and conduct a public outreach meeting for the community at large. BV will reach out to local disability rights and service organizations for their valuable community input.

BV's goal is to assist the City in providing the most economically viable improvements for its users. The results of the initial public outreach and the advice of the City's ADA Compliance Team will be incorporated into the Transition Plan. BV will provide barrier removal recommendations to improve the amenities necessary to comply with the applicable standards to provide facility and program access.

The ADA requires that a public entity solicit and allow for the participation of interested persons in the development of a Transition Plan. The public outreach effort for the Draft Transition Plan will include advertisements in local newspapers in the weeks leading up to a public meeting for presentation of the draft Transition Plan. It will be the responsibility of the City to post notice of the public meeting on the City's website. An example of survey results from public sessions is included below.

## OPTION: Website Accessibility Review

The ADA applies to Title III public accommodations' websites, regardless of whether there is a specific regulation or technical standard in the ADA standards.

In a 2018 letter to Congress regarding business owned websites, the Department of Justice (DOJ) noted, as it has in the past with other elements, spaces, or technologies for which there are no technical accessibility specifications, that the absence of a technical standard does not "serve as a basis for noncompliance" with the ADA's general obligation to ensure equal access to goods and services. Rather, it means that public accommodations have "flexibility" in how to facilitate that access.

Existing website standards and guidelines can help web developers create and maintain accessible websites. DOJ has often referred to the Web Content Accessibility Guidelines (WCAG 2.0), developed by the Web Accessibility Initiative (WAI), as a way of measuring the accessibility of websites.

BV will analyze and evaluate the City's website for accessible content, including use of the WAVE web accessibility evaluation tool or similar technology. Applying the current WCAG version (currently 2.1), BV will determine barriers to accessibility within the City's website and present appropriate barrier removal.

This review is limited to up to 7 templated pages and forms that are representative to your website and those general edits will need to be remedied throughout the entire site.

## Facility Assessments

An experience accessibility field observer will visit each property to observe the general condition of the site, facility interior, facility exterior improvements, and review available documents in order to familiarize themselves with each site's specific accessibility issues. BV will conduct a walk-through visit of each facility in order to observe and identify physical accessibility deficiencies and formulate recommendations to eliminate the physical barriers.

As a part of the assessment process, BV will meet with a City representative in order to gain a clear understanding of the overall features and programs, property condition, and completion dates of additions and/or renovations, either on-site as part of the individual site assessment or at the City's offices reviewing the entire inventory. Areas to be observed include all interior and exterior features of the property, including parking lots, amenities, sidewalk/ pathways, recreational assets, exterior access ramps, all interior areas accessible to the public, and employee areas.

The field observer will develop recommendations based on the walk-through visit and interviews with City representatives and BV's vast experience gained on similar properties previously evaluated. The field observer may also question others who are knowledgeable of the property's physical condition and operation, or of similar systems to gain comparative information to use in evaluation of the property.

The field observer will review documents and information provided by the City that could aid BV's knowledge of the subject property's physical improvements, extent and type of use, and/or assist in identifying material discrepancies between reported information and observed conditions.

During the walk-through, the observer will utilize a field checklist based on the 2010 ADA Standards for Accessible Design, which are the current ADA accessibility guidelines (ADAAG), as well as any more stringent accessibility standards defined by the State and local accessibility codes.

The field observer will utilize a digital level, measuring tape, door pressure gauge, light and sound meters, and digital camera or an iPad with equivalent capability to evaluate existing elements to determine if barriers are present. The observer will identify and prioritize any

existing improvements not in accordance with ADA, state, and local accessibility requirements, in the order of preference advised by the Department of Justice in Title II requirements, or as modified through agreement with the City and by public survey results, such as:

- Physical access to the property
- Access to interior public areas
- Access to common areas, including recreation facilities and other observable space
- Access to restrooms; and
- Removal of remaining barriers

The field checklists will incorporate the applicable standards. An excerpt of the field checklist is included below.

The BV team will assess exterior areas and interior common areas that are defined as areas of public accommodation, as well as the employee areas defined by the City. BV will identify existing non-compliant conditions, including but not limited to, the elements specified below (if applicable):

- Space allowance/ranges
- Accessible routes, vestibules, corridors
- Protruding object
- Ground/floor surfaces
- Loading zones
- Curb ramps
- Ramps
- Stairs
- Elevators
- Platform lifts
- Windows
- Doors
- Hardware
- Work surfaces
- Entrances and exits
- Drinking fountains and water coolers
- Water closets
- Toilet stalls
- Urinals
- Lavatories and mirrors
- Bathtubs
- Shower stalls
- Toilet rooms
- Bathrooms
- Dressing/fitting rooms
- Sinks
- Storage
- Handrails, grab bars, and tub/shower seats
- Controls and operating mechanisms
- Alarms (visual, audible)
- Detectable warnings
- Signage (Braille, visual)
- Telephones
- Switches and outlets
- Seating and tables
- Assembly areas
- Parking
- Sidewalks and walkways
- Playgrounds and play areas
- Pools/aquatic facilities
- Recreational assets

If proposed solutions to the identified barriers to accessibility would place an undue administrative or financial burden on the City, BV will discuss these solutions in advance with City staff. BV will provide an order of magnitude (pre-planning level) estimate for all items of work necessary to bring each facility into compliance. All estimates will be based upon current year costs without escalation. Escalation factors can be included if preferred by the City.

## PRIORITY RANKING AND CLASSIFICATION

The analysis will include all barriers to be ranked by Priority Classes. The four classes below are DOJ recommended but can be altered to meet your specifications and needs:

**Priority 1:** Accessible Approach and Entrances – An entity providing accommodation to the public is required to take measures to provide access to a place of public accommodation from public sidewalks, parking, or public transportation. These measures include, for example, installing an entrance ramp, correcting tripping hazards or lessening the slope of a curb ramp. At least one route of travel to each amenity or feature should be safe and accessible for everyone, including people with disabilities.

**Priority 2:** Elements along the Accessible Route – Barriers which occur along the path of travel shall be removed, where such a barrier is easily accomplishable. Examples include moving items within reach range, widening doors, installing accessible door hardware, and removing high-pile carpeting.

**Priority 3:** Restroom Facilities – Barrier removal may include widening of toilet stalls, installation of grab bars. replacement of sinks and drinking fountains.

**Priority 4:** Access to All Other Features and Amenities – Measures are required to provide access to other areas. This priority is for items not required for basic access in the other three higher priorities.

## Public Rights-of-Way Evaluation

Prior to initiating the public right-of-way (PROW) portions of the contract, BV will confirm the list of sidewalks, streets, and curb ramps that will be analyzed. If sidewalk locations are not known, BV will take a strategic approach using the GIS street network to ensure a complete dataset is collected.

BV will systematically survey the sidewalk surface environment for compliance with state, local, and federal accessibility standards. BV will document changes in level, roughness, running slope, cross slope, width, and other pathway events that may pose a barrier in the pedestrian network. Objective sensor-based data along with technician observed barriers will be recorded. BV will assess curb ramps for ADA compliance, measuring necessary attributes, including but not limited to running slope, cross slope, landings, flares, and detectable warnings. Image documentation of all curb ramps will be provided. The barriers of each curb ramp or the lack of a curb ramp will be documented. BV will capture deficiency data for transit stops, signalized intersections, and unsignalized intersections, including access to pedestrian pushbuttons and the condition and presence of markings.

The PROW survey will begin in those priority areas that received the highest rank and will then extend to the other areas which are part of the rights-of-way list. This evaluation will identify and record any gaps in connectivity, potential safety hazards, obstructions, missing curb ramps, and general noncompliance with accessibility regulations, including the following:

- Assessment of the Pedestrian Right of Way (Sidewalks)
- Assessment of Curb Ramps
- Assessment of Pedestrian Crossings, Signalized Intersections, Un-signalized Intersections

### Public Rights of Way Assessment Technology

The BV team will utilize proprietary technology to efficiently and accurately assess the conditions that exist in the sidewalk environment within the City's jurisdiction. An assessment coordinator utilizes a manually-propelled sensor-based device (or in some cases an autonomous robotic device) to systematically evaluate the sidewalk surface. The device automates the process of identifying important pathway measurements for ADA compliance and infrastructure management, including:

a) level changes (tripping hazards);
b) running slope;
c) cross slope;
d) WPRI roughness;
e) width (including pinch points);
f) images every ten feet;
g) low clearances;
h) presence of obstructions;
i) presence of vegetation;
j) presence of other manually flagged attributes; and other qualitative attributes.

If required, one of our technology devices is uniquely qualified to measure wheelchair pathway roughness index (WPRI) according to ASTM E3028 (standard development funded by the Access Board).

The technology utilizes lasers, inertial measurement sensors, and HD cameras to facilitate data collection of all necessary measurements. It supports sidewalk, crosswalk, and public right-of-way data collection up to five times faster than standard methods (tape measures and levels), while providing the best data. Unlike other tools and software, our technology delivers continuous data rather than individual points of only tripping hazards and obstructions on a map. This means that the City receives the most complete dataset without missing any part of the pedestrian network.

BV gathers all of the typical curb ramp, pedestrian signal, and bus stop measurements for ADA compliance, including but not limited to:

a) running and cross slopes;
b) lengths and widths;
c) detectable warning surfaces;
d) landing measurements;
e) presence of obstructions;
f) photos; and other configurable measurements and qualitative attributes.

Federal, state, or local curb ramp types are utilized as a guide to facilitate data collection of all necessary measurements. Our technology supports data collection up to six times faster than standard methods, providing the best data. Unlike Lidar collection methods, which can have difficulty measuring slopes the technology provides accurate slope and distance measurements comparable to the standard tape measure and digital level. Its unique rating index, which is customizable, makes it easy to prioritize improvements, delivering data-driven results, and saving time and money.

### PROW Deliverable

All data is delivered in a GIS-compatible format (.gdb or .shp), making it easy to integrate into the City's GIS software enabling easy data-driven decision-making. Data may be

exported in a Microsoft Excel format with GPS coordinates for easy spreadsheet analysis. Sidewalk data is delivered as connected ten foot segments to match with the collected images and on a block-face system. An accessibility score and pavement score is given to each 10-foot segment and each block-face, which allows for prioritization at both the micro (segment) and macro (block) levels. Curb ramp, transit stop, and pedestrian signal information is delivered as individual GIS point layers containing all associated data and condition scores. The scoring methodology is configurable based on the weighted value assigned to each attribute.

## ADA Training

Bureau Veritas has extensive experience providing comprehensive training on ADA laws, regulations, and compliance best practices. Our team of ADA experts has worked with numerous municipalities across the country to educate staff on the requirements of the Americans with Disabilities Act (ADA) and how to effectively implement and maintain ADA self-evaluation and transition plans.

We will work closely with the City to tailor the training curriculum to address the specific needs and responsibilities of designated staff. This will include in-depth instruction on applicable ADA laws and regulations, as well as hands-on guidance for using and maintaining the City's self-evaluation, transition plan, and associated project database and mapping tools. Our training will ensure that City staff are fully equipped to comply with all ADA requirements within the built environment and sustain ongoing accessibility efforts. We have a proven track record of delivering high-quality, interactive training that empowers public sector clients to proactively address ADA compliance.

## Transition Plan

The field assessment data and costs, programs assessment, and the public rights-of-way data and costs will be brought together in one document to form the Transition Plan. Once the assessments of the programs, buildings, facilities, and parks are complete, data will be analyzed and prioritized. The Transition Plan document will include all identified barriers to accessibility, associated costs for barrier removal, and tentative solutions.
Solutions will be discussed with City staff and presented to stakeholders, as needed. Once all facility assessments have been completed, a Draft Transition Plan will be prepared. The Transition Plan will provide a framework for full compliance with the accessibility regulations.

The Transition Plan process comprises the following components:

- Identification of physical and programmatic barriers in facilities under the City's jurisdiction.
- Determination of the barrier removal remedy and an order of magnitude estimate of the cost of the barrier removal required to eliminate the physical barrier or discriminatory practice.
- Assignment of priority level to the barrier removal.
- Formulation of the Transition Plan within the parameters of projected fiscal year budget constraints.

Within the Transition Plan, BV notes work that shall remove physical and programmatic barriers in existing facilities, and communication barriers structural in nature, where such removal is able to be carried out without much difficulty or expense. This document will outline in detail the steps required for the City to achieve accessibility compliance. Where the Transition Plan identifies work which will take longer than one year to complete, a multi-year schedule with priorities will be provided.

Results of the initial public outreach and the advice of the City's ADA Compliance Team will be incorporated into the Transition Plan. The Transition Plan can establish phases of barrier removal, without a calendar timeframe. To the extent that a facility, program, service, or activity is not going to be fully accessible to and usable by people with disabilities in the immediate future, we will work with the ADA Compliance Team to determine the best interim procedure or policy in order to enhance accessibility to the maximum extent possible.

BV will meet with the ADA Compliance Team to present a Draft Transition Plan and gain its input and commentary on the Draft Transition Plan prior to presentation to the community.

The ADA requires that a public entity solicit and allow for the participation of interested persons in the development of a Transition Plan. The public outreach effort for the Draft Transition Plan will include advertisements in local newspapers in the weeks leading up to a public meeting for presentation of the draft Transition Plan. It will be the responsibility of the City to post notice of the public meeting on the City's website. Following the public meeting, BV will meet with the ADA Compliance Team to review all applicable commentary and to make choices regarding the draft final plan to be presented to the City. Regular maintenance or rehabilitation projects and that accessibility projects are blended into other scheduled work, when possible.

Following the review and inclusion of public comments in the Transition Plan, BV will submit the Final Transition Plan in printed and electronic copies to the designated parties and stakeholders. The Final Transition Plan will include an executive summary, and a description of how the entire self-evaluation and transition planning process was conducted. BV will present the Final Transition Plan to the City at a scheduled meeting. Along with the Transition Plan and a summary, BV will prepare a PowerPoint presentation that will explain how the Transition Plan was formed, the choices which were made with respect to accessibility solutions, the manner in which budget decisions were made, and the benefits that the implementation of the Transition Plan will bring to the City.

## ADA Cost Estimates

The ADA AssetCALC™ cost estimating database is based on industry cost benchmarks and further customized with proprietary cost tables developed by BV, based on historical and localized actual costs. BV maintains and updates the cost estimating system with information received from the field. Through ADA project management and construction monitoring work, BV has current cost data from hundreds of in-progress construction and rehabilitation projects. This data allows BV to calculate costs based on local conditions to maintain a cost database that is up-to-date.

Typically, barrier removal planning level cost estimates are based upon the removal of the specific element, for example, a parking stall or curb ramp. In some site-specific instances, barrier removal may affect an area beyond the specific location of the barrier. Grading plans based on field surveys using land surveyor instrumentation, or architectural plans requiring wall relocation could result in significantly different material quantities and subsequent higher project costs. The database contains standardized order of magnitude cost estimates for barrier removal for use in prioritizing the work in the Transition Plan. At the implementation stage, it is anticipated a detailed specification will be prepared and bids will be generated to establish planning level costs. ADA AssetCALC™ cost estimates are pre-planning level, order of magnitude barrier removal cost estimates. Cost tables, similar to the ones detailed in the table below, will be provided for each facility/site.

## Deliverables

The deliverables are:

- Facility ADA Assessments - individual facility reports
- Public Rights-of-way Assessments - individual rights-of-way reports
- Program Access and Policy Review
- Public Outreach Meetings (2) and Public Survey
- Transition Plan

The facility assessment and program assessment reports are provided in electronic format and are typically represented in three formats:

- Word® document converted to an Adobe PDF, with photographic images of barriers and GPS positioning of exterior barriers.
- Excel® spreadsheet with code references, existing conditions, barrier resolution, and cost data.
- Cloud-based database ADA AssetCALC™.

BV will provide an ADA report for each facility assessment with a description of each barrier observed and recorded, and will define the location, recorded measurements, barrier description, applicable ADAAG/state/local code reference, viable corrective action, priority, and order of magnitude (pre-planning level) cost estimate of repair. Color photographs of each barrier are included with the barrier record. Barriers will be identified and presented by individual facility. Each report will include an executive summary, including a summary cost table identifying the estimated cost to correct each facility.

The Public Rights-of-Way (PROW) reports will be provided with all of the collected and derived data in a spreadsheet format compatible with Microsoft Excel and as a file geodatabase that is compatible with GIS products. The PROW data is separated into two primary data sets; the Segment Data that contains surface information, and the Feature Data.

Line data and point data can be spatially displayed via the GPS information recorded for the stations and features they contain. Segment Summary data is a table of information about each segment that is derived from the collected data. Feature data is separated into three different tables. The first is the spatial feature summary that contains the spatial location and type information for each feature collected. The second feature is a table created for each individual feature type collected contain the specific attribute data for that feature type. The third table is the compliance table that derives the compliance of each feature based on a series of queries comparing the collected data and the minimum requirements of the Draft Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG). Both the feature data and compliance data can be joined or related to the spatial feature summary table via a unique ID that the PROW software generates.

BV will use our web-based database, ADA AssetCALC™ for the facility assessments, and for components of the

Transition Plan. ADA AssetCALC™ will provide the City with the ability to generate cost tables for all facilities, or for each individual facility. Similar types of barriers can be queried within the ADA AssetCALC™ database across all facilities, with the resulting ability to improve purchasing and contracting power. Barriers can be ranked by priority for removal. Photos will be uploaded to ADA AssetCALC™ to be viewed as a photo log or individually, when reviewing a specific barrier. BV will provide a Transition Plan, which will include the program access report, presented in a Word document converted to an Adobe PDF, with the data exportable to an Excel format. BV will provide an electronic draft of the reports for review, including text, tables, digital photos, field notes, and supporting documentation. Final reports will be provided after all the City's comments have been addressed.

## Data Management Solution - ADA AssetCALC™ Software

BV is providing access, at no additional charge, to ADA AssetCALC™ for a period of one year. This platform streamlines the Capital Planning and ADA Transition Planning process by compiling funding requirements for barriers and creating budget models based on project priority, life cycle maintenance, and repair requirements.

The City is not required to utilize this software as we will provide hardcopy reports and we can export the data to Excel and Word formats. We have included ADA AssetCALC™ licenses for three (3) years with unlimited users.

ADA AssetCALC™ is a web-based SQL database platform that enables users to query, edit, and analyze their facility accessibility and condition data to plan immediate and short-term barrier repairs, and budget capital expenditures throughout the lifecycle of a single building or an entire portfolio. The system unites BV's experienced field data collection methods with advanced planning and reporting tools, construction cost library, location mapping features, digital photo management, and document storage.

ADA AssetCALC™ will provide the City with the ability to list, prioritize, query, and track deficiencies recorded through the Self-Assessment Process. It is easy to use, and populated with accessibility requirements pertinent to the City. BV recognizes that budgets change and the Transition Plan must be able to account for unplanned occurrences. ADA AssetCALC™ provides a process to complete work on those barriers that have been corrected over time. Reports can be queried instantaneously to reflect the barriers corrected. ADA AssetCALC™ provides the ability to track progress over time.

Prior to populating the database, BV will work with the City to establish required attributes and data points associated with each asset. This will include a discussion of the relative priority of the asset requiring barrier removal. This will include all of the City's physical assets and will be grouped in a hierarchy based on site location, asset group, and function.

BV will utilize ADA AssetCALC™ to track physical accessibility needs associated with the Implementation/Transition Plan. The database contains a capital planning and transition planning module in which accessibility construction projects may be established, including barrier removal priorities. It will provide the City with a consolidated database of capital projects related to barrier removal. Capabilities of ADA AssetCALC™ include, but are not limited to:

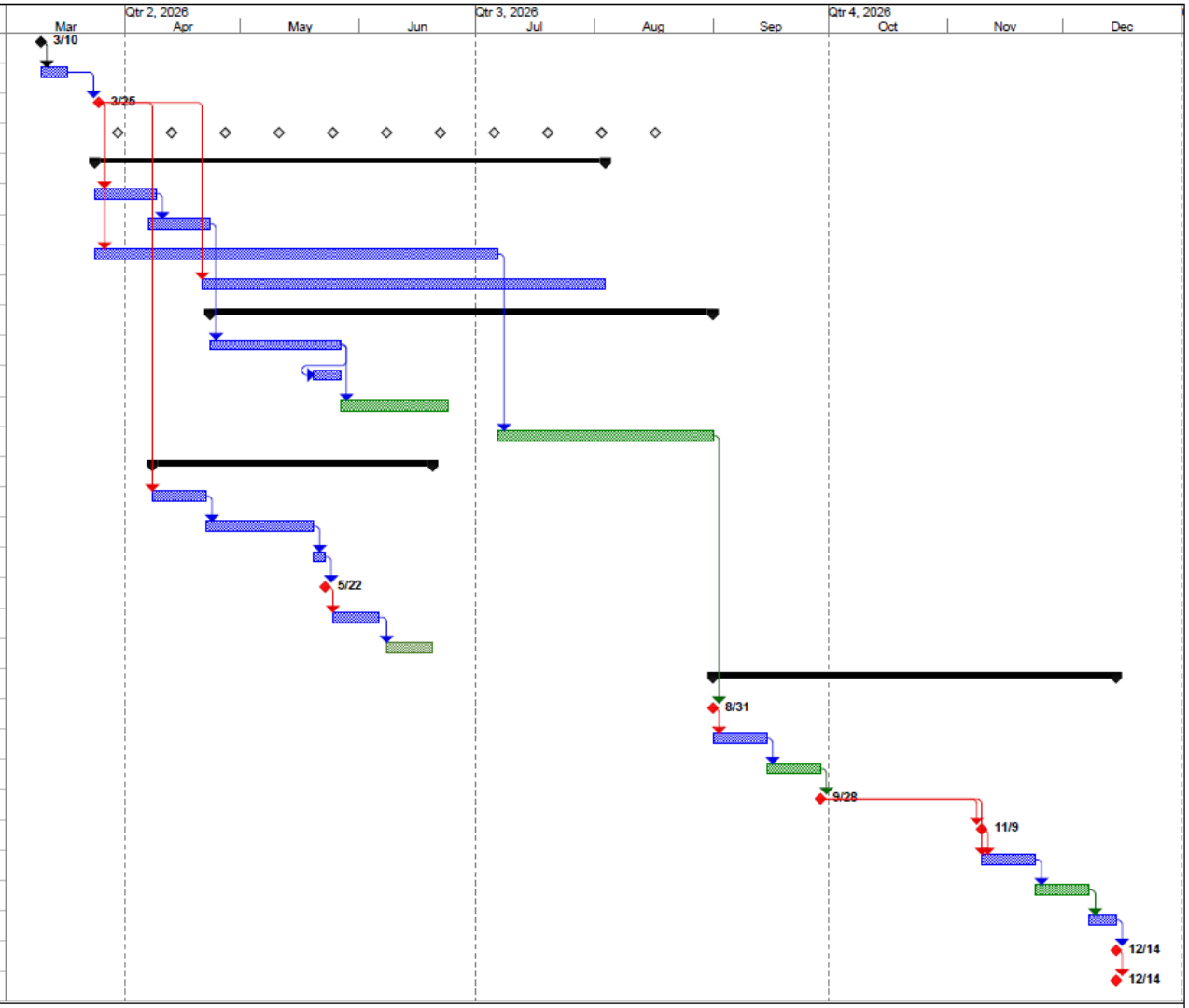
- Microsoft.net web-enabled software
- Customizable fields, groupings, and reporting
- Reports, charts and graphs to forecast capital needs for individual buildings and construction projects
- Progress reports and tracking of the corrective measure progress
- Capital budget planning tools to assign and track progress over fiscal years
- Corrective action work completed/progress complete
- Access to the observed site conditions of barriers with photographs and GPS positions of exterior barriers
- Updateable cost library makes budgets more accurate over time
- Customizable priority framework and search tools to help decision makers
- Export tools to take data to other applications, including Microsoft Excel
- Repository for storing and searching documents related to buildings and component
- ADA compliance library to plan and track accessibility improvements
- Administrative tools for managing user access

ADA AssetCALC™' reporting can include GPS coordinates for locations of each exterior barrier on a satellite map. BV, in conjunction with Google Earth imaging, provides the most recent satellite mapping. Each exterior barrier is indicated by its own GPS marker. Screenshots and a live demonstration are available upon request.

## 6. SCHEDULE OF WORK

BV has the ability and resources to complete the ADA assessments in a timely manner. The following details our proposed timeline to complete the project. This schedule is open to negotiations between the City and BV.

| ID | Task Name | Start | Finish |
|---|---|---|---|
| 1 | Finalize Contract and Notice to Proceed | Tue 3/10/26 | Tue 3/10/26 |
| 2 | Program Planning / Scheduling | Tue 3/10/26 | Mon 3/16/26 |
| 3 | Kickoff Meeting with Pleasanton Staff | Wed 3/25/26 | Wed 3/25/26 |
| 4 | **Progress Meetings / Updates** | **Mon 3/30/26** | **Mon 8/17/26** |
| 16 | **Self Evaluation Assessments - Facilities / Parks / PROW** | **Tue 3/24/26** | **Mon 8/3/26** |
| 17 | Team 1 - Facilities / Parks Assessments | Tue 3/24/26 | Wed 4/8/26 |
| 18 | Team 2 - Facilities / Parks Assessments | Tue 4/7/26 | Wed 4/22/26 |
| 19 | Team 1 - PROW Surveys (360 Miles) | Tue 3/24/26 | Mon 7/6/26 |
| 20 | Team 2 - PROW Surveys (360 Miles) | Tue 4/21/26 | Mon 8/3/26 |
| 21 | **Self Evaluation Reports - Facilities / Parks / PROW** | **Thu 4/23/26** | **Mon 8/31/26** |
| 22 | Draft Reports and Costs to Pleasanton Staff (Rolling Delivery) | Thu 4/23/26 | Tue 5/26/26 |
| 23 | Prioritization and Costing, GIS | Wed 5/20/26 | Tue 5/26/26 |
| 24 | City Staff Review of Facility Data and Costs | Wed 5/27/26 | Tue 6/23/26 |
| 25 | City Staff Review of PROW Data and Costs | Tue 7/7/26 | Mon 8/31/26 |
| 26 | **Programs / Policy Review - Stakeholder Outreach** | **Wed 4/8/26** | **Fri 6/19/26** |
| 27 | Surveys to Departments | Wed 4/8/26 | Tue 4/21/26 |
| 28 | Policy / Program Review / Web Review / Staff Training | Wed 4/22/26 | Tue 5/19/26 |
| 29 | Review Staff Surveys | Wed 5/20/26 | Fri 5/22/26 |
| 30 | Staff Webinar and Training on ADA Program Findings | Fri 5/22/26 | Fri 5/22/26 |
| 31 | Prepare Report on Program / Policy Review | Mon 5/25/26 | Fri 6/5/26 |
| 32 | City Staff Review of Programs Report | Mon 6/8/26 | Fri 6/19/26 |
| 33 | **Transition Plans (Facilities & PROW)** | **Mon 8/31/26** | **Mon 12/14/26** |
| 34 | Priority Development Meeting | Mon 8/31/26 | Mon 8/31/26 |
| 35 | First Draft - Transition Plan Submission | Tue 9/1/26 | Mon 9/14/26 |
| 36 | Pleasanton Staff Review of First Draft - Transition Plan | Tue 9/15/26 | Mon 9/28/26 |
| 37 | Public Outreach - Draft Transition Plan | Mon 9/28/26 | Mon 9/28/26 |
| 38 | Public Outreach - Draft Transition Plan (Opt - TBD) | Mon 11/9/26 | Mon 11/9/26 |
| 39 | Second Draft - Final Transition Plan Submission | Tue 11/10/26 | Mon 11/23/26 |
| 40 | Pleasanton Staff Review of Second Draft - Transition Plan | Tue 11/24/26 | Mon 12/7/26 |
| 41 | Final Transition Plan Revisions | Tue 12/8/26 | Mon 12/14/26 |
| 42 | Final Transition Plan Presentation to Pleasanton Council | Mon 12/14/26 | Mon 12/14/26 |
| 43 | ADA AssetCALC Software Training | Mon 12/14/26 | Mon 12/14/26 |




Project: City of Pleasanton
Date: Thu 2/5/26

Task
Split
Milestone
Summary
Project Summary
External Tasks
External MileTask
Inactive Task
Inactive Milestone
Inactive Summary
Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only
Finish-only
Progress
Split

Page 1

| BUREAU VERITAS FEE BREAKDOWN BY TASK | | | T&M NTETOTAL | $ | 435,276.19 |
|---|---|---|---|---|---|
| **PROGRAM MANAGEMENT** | | | | $ | 9,680.00 |
| **ADA TITLE II SURVEY & INDIVIDUAL REPORTS** | | | | $ | 83,765.63 |
| | FACILITY SURVEYS | | | $ | 33,760.63 |
| | FACILITY REPORTS | | | $ | 50,005.00 |
| **PUBLIC RIGHTS-OF-WAY SURVEY / REPORTING** | **Per Mile Rate (x100)** | $ | 700.00 | $ | 252,000.00 |
| **PROGRAM AND POLICY REVIEW + WEBSITE** | | | | $ | 20,060.00 |
| **TRANSITION PLAN** | | | | $ | 17,080.00 |
| **PUBLIC OUTREACH MEETINGS (2) AND COUNCIL MEETING** | | | | $ | 13,120.00 |
| **CITY REQUESTED OPTIONAL SERVICES (10% BUDGET)** | | | | $ | 39,570.56 |

| BUREAU VERITAS HOURLY BREAKDOWN | | | T&M NTETOTAL | $ | 435,276.19 |
|---|---|---|---|---|---|
| **PROGRAM MANAGEMENT** | | | | $ | 9,680.00 |
| | Rate | | Hours | | Sub-Total |
| Program Manager | $ | 140.00 | 35 | $ | 4,900.00 |
| Project Manager II or CASp | $ | 130.00 | 8 | $ | 1,040.00 |
| Technical Reviewer | $ | 115.00 | 4 | $ | 460.00 |
| Admin | $ | 80.00 | 41 | $ | 3,280.00 |
| **ADA TITLE II SURVEY & INDIVIDUAL REPORTS** | | | | $ | 83,765.63 |
| | Rate | | Hours | | Sub-Total |
| Program Manager | $ | 140.00 | 49 | $ | 6,860.00 |
| Project Manager II or CASp | $ | 130.00 | 378 | $ | 49,140.00 |
| Technical Reviewer | $ | 115.00 | 123 | $ | 14,145.00 |
| QC/QA Mgr, IT or Other | $ | 135.00 | 4 | $ | 540.00 |
| Admin | $ | 80.00 | 41 | $ | 3,280.00 |
| Database Development | | | | $ | 3,000.00 |
| Expenses | | | | $ | 6,800.63 |
| **PUBLIC RIGHTS-OF-WAY SURVEY / REPORTING** | **Per Mile Rate (x100)** | $ | 700.00 | $ | 252,000.00 |
| **PROGRAM AND POLICY REVIEW + WEBSITE** | | | | $ | 20,060.00 |
| | Rate | | Hours | | Sub-Total |
| Program Manager | $ | 140.00 | 12 | $ | 1,680.00 |
| Project Manager II or CASp | $ | 130.00 | 64 | $ | 8,320.00 |
| QC/QA Mgr, IT or Other | $ | 135.00 | 68 | $ | 9,180.00 |
| Admin | $ | 80.00 | 11 | $ | 880.00 |
| **TRANSITION PLAN** | | | | $ | 17,080.00 |
| | Rate | | | | Sub-Total |
| Program Manager | $ | 140.00 | 20 | $ | 2,800.00 |
| Project Manager II or CASp | $ | 130.00 | 60 | $ | 7,800.00 |
| Technical Reviewer | $ | 115.00 | 32 | $ | 3,680.00 |
| QC/QA Mgr, IT or Other | $ | 135.00 | 16 | $ | 2,160.00 |
| Admin | $ | 80.00 | 8 | $ | 640.00 |
| **PUBLIC OUTREACH MEETINGS (2) AND COUNCIL MEETING** | | | | $ | 13,120.00 |
| | Rate | | | | Sub-Total |
| Program Manager | $ | 140.00 | 48 | $ | 6,720.00 |
| Project Manager I | $ | 120.00 | 40 | $ | 4,800.00 |
| Admin | $ | 80.00 | 20 | $ | 1,600.00 |
| **CITY REQUESTED OPTIONAL SERVICES (10% BUDGET)** | | | | $ | 39,570.56 |

## CONFLICT OF INTEREST STATEMENT

a. Bureau Veritas has no financial, business, or other relationship with the City of Pleasanton that may have an impact upon the outcome of the contract or the construction project.
b. There are no clients of BV that may have a financial interest in the outcome of this contract or the construction project that will follow.
c. BV has no financial interest or relationship with any construction company that might submit a bid on the construction project.
d. BV has no staffing or company relationship with staff or City employee that may have any involvement or benefit to the outcome of the contract.

## LITIGATION

In the course of our business meritless claims arise from time to time. It is BV's policy not to comment on any current litigation. However, without waiving its policy, BV has no judgments, pending litigation, liens, or claims that would adversely impact the financial stability, insurability, or performance of professional services of BV.

## CONTRACT AGREEMENT

BV has no issues or needed changes to the proposed contract agreement included as Attachment 1.

The proposal terms shall remain in effect for ninety (90) days following the date proposal submittals are due.

**ADA TRANSITION PLAN**
**CIP NO. 16437**

| **Project Funding to Date** | **Amount** | **Totals** |
|---|---|---|
| 2023-26 CIP Allocation (Fund 201 - Miscellaneous CIP) | $1,000,000 | |
| **TOTAL FUNDING TO DATE** | | **$1,000,000** |
| | | |
| **Project Expenditures to Date** | | |
| Advertisting | $316 | |
| GIS Mapping & Associated Work (Eclipse Mapping & GIS, C#2025311) | 14,300 | |
| **Total Project Expenditures to Date** | **$14,616** | |
| | | |
| **Anticipated Project Expenditures** | | |
| Bureau Veritas Technical Assessments LLC Professional Services Agreement (includes 10% contingency Optional Services) | $435,276 | |
| | | |
| **Total Anticipated Project Expenditures** | **$435,276** | |
| | | |
| **TOTAL PROJECT EXPENDITURES** | | **$449,892** |
| | | |
| **Funding Balance/ (Shortfall)** | | |
| Project Balance | | **550,108** |